



भाकृअनुप-विवेकानन्द पर्वतीय कृषि अनुसंधान संस्थान
अल्मोड़ा, उत्तराखण्ड (263601)

पत्रांक: 5-8/2015-प्रशा011/

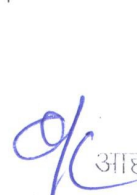
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दिनांक: 19.09.2016

28

परिपत्र

संस्थान व संस्थान के कृषि विज्ञान केन्द्र, चिन्मालीसौड़/काफलीगैर में कार्यरत समस्त वैज्ञानिकों, अधिकारियों, कर्मचारियों, संविदा (Contractual) के रूप में कार्यरत, RA/SRF/JRF/OA/SH/PA आदि एवं अस्थायी नैमित्तिक श्रमिकों (CLTS) को सूचित किया जाता है कि वित्तीय वर्ष 2016-17 में आयकर के दायरे में आने वाले कार्मिकों के वेतन से आयकर की कटौती की जानी प्रस्तावित है। अतः समस्त कार्मिक संलग्न प्रारूप में वांछित सूचना भरकर दिनांक 31.10.2016 तक अनिवार्यतः अधोहस्ताक्षरी को उपलब्ध करायेगें। उक्त प्रारूप के अभाव में आयकर के दायरे में आने वाले कार्मिकों के वेतन से भारत सरकार के आदेश के तहत आयकर की कटौती अधोहस्ताक्षरी द्वारा अपने स्तर पर ही कर ली जायेगी।


निर्वाह
(एच0एल0 मीणा)
आहरण एवं वितरण अधिकारी

वितरण:- स्वयं एवं अधिनस्थ कार्मिकों को सूचित करने हेतु।

1. प्रभागाध्यक्ष, फसल सुधार प्रभाग/फसल उत्पादन प्रभाग, भाकृअनुप-वि0प0कृ0अनु0सं0, अल्मोड़ा।
2. प्रभारी, फसल सुरक्षा अनुभाग/सामाजिक विज्ञान अनुभाग, भाकृअनुप-वि0प0कृ0अनु0सं0, अल्मोड़ा।
3. समन्वयक, पी0एम0ई0/पुरतकालय, भाकृअनुप-वि0प0कृ0अनु0सं0, अल्मोड़ा।
4. समन्वयक प्रक्षेत्र, प्रयोगात्मक प्रक्षेत्र, भाकृअनुप-वि0प0कृ0अनु0सं0, हवलबाग।
5. समन्वयक मुक्तेश्वर फार्म, भाकृअनुप-वि0प0कृ0अनु0सं0, हवलबाग।
6. समन्वयक, कृषि ज्ञान प्रबंधक इकाई, भाकृअनुप-वि0प0कृ0अनु0सं0, अल्मोड़ा।
7. वरिष्ठ प्रशासनिक अधिकारी, भाकृअनुप-वि0प0कृ0अनु0सं0, अल्मोड़ा।
8. वित्त एवं लेखाधिकारी, भाकृअनुप-वि0प0कृ0अनु0सं0, अल्मोड़ा।
9. प्रशा0 अधिकारी/आ0वि0अ0, भाकृअनुप-वि0प0कृ0अनु0सं0, अल्मोड़ा।
10. सहायक प्रशासनिक अधिकारी (भण्डार), वि0प0कृ0अनु0सं0, अल्मोड़ा।
11. प्रभारी अधिकारी (वाहन/आप0 एवं मेन्टी0), भाकृअनुप-वि0प0कृ0अनु0सं0, अल्मोड़ा।
12. कार्यक्रम समन्वयक, कृषि विज्ञान केन्द्र, चिन्मालीसौड़/बागेश्वर।
13. आशुलिपिक निदेशक, भाकृअनुप-वि0प0कृ0अनु0सं0, अल्मोड़ा।



माकानुप
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INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAVAN: NEW DELHI

INCOME TAX PROFORMA FOR THE FINANCIAL YEAR 2016-17

NAME & I.D. NO.		
DESIGNATION		
DATE OF BIRTH (Scientific staff only for getting benefit of Sr. Citizen)		
PAN No.(attach a clear copy of PAN Card)		
A(i)	Amount of Hon/Fee or other income received/to be received during the year 2016-17	
(ii)	Amount of Annuity/royalty received/to be received during the year 2016-17	
B	<u>Details of savings under Section 80(C) (Maximum Rs.1.50 lakh)</u> <u>(attach a copy each of the document)</u>	
(i)	LIC premia/United Linked Insurance Plan/Invest in NSC VIII Issue during 2016-17	
(ii)	Amount deposited/to be deposited in PPF during 2016-17	
(iii)	Fixed deposit in SBI or Public Sector Bank/Post Office Time Deposit for minimum period of 5 years during 2016-17	
(iv)	HBA Principal (proof of possession/completion certificate by respective authority)	
(v)	Tuition Fee paid during 16-17 (maximum 2 children with copy of receipts)	
C	<u>Details of deduction under Section 80CCD(1B)(Max. Rs. 50,000/-) (attach a copy of the document)</u>	
	Amount deposited in National Pension Scheme during 2016-17	
D	<u>Details of deduction under Section 80(D) (attach a copy each of the document)</u>	
(i)	Mediclaime (maximum Rs.25,000/),(for Sr. Citizen Rs.30,000/-)	
(ii)	Rs. 25,000/- to upkeep in force an insurance on the health of his parent/parents .(for senior citizen it is Rs. 30,000/-)	
(iii)	Payment for preventive health checkup of the assessee, his family and parents maximum of Rs.5000/- subject to ceiling as in (i) above	
E	<u>Details of deduction under Section 80(DD) (attach a copy each of the document)</u> <u>(Exp. Incurred on dependent, being a person with disability, Max. Rs.0.75/1.25 lakh)</u>	
(a)	on medical treatment/maintenance/rehabilitation	
(b)	Paid or deposited any amount under the scheme framed in this behalf by the LIC or any other insurer or the specified company approved by the Board	

F	<u>Details of deduction under Section 80(E) (attach a copy each of the document)</u>	
(i)	Any amount paid by way of interest on Education loan during 2016-17	
G	<u>Details of deduction under Section 80(G) (attach a copy each of the document)</u>	
(i)	Any donation for charitable purpose	
H	<u>Details of deduction under Section 80(U) (attach a copy of disability certificate)</u>	
(i)	Deduction of Rs.0.75 Lakh if assessee's disability is 40% and above, and Rs.1.25 lakh if disability is 80% and above	
I	<u>Amount of deduction claimed u/s 10 (along with original rent receipt, Photo I-card for proof of residence/copy of PAN card of landlord alongwith details in Annexure –I attached)</u>	
(i)	House Rent paid if living in rented House during 2016-17 (As per CBDT Circular deduction u/s 10 for payment of rent will be allowed only after detailed verification of landlord profile and Photo identity card of the incumbent in respect of the address where he is residing.)	
J	<u>Details of deduction u/s 24 (attach copy of possession /completion certificate) In case Loan taken for more than one property, details may be shown separately.</u>	
	Interest on borrowed capital for acquisition/construction of house with proof of possession of flat/house by respective authorities in which construction is going (also provide details as per Annexure II & III.)	Rs.
(i)	Address of the property against which loan is taken	
(ii)	Self-occupied/rented	
(iii)	Date of loan availed	
(iv)	Purpose of loan (construction/ acquiring property/Renovation)	
(v)	Date on which construction is/will be completed	
(vi)	Date of possession of property	
(vii)	Ownership(sole or Joint), If joint, relationship and percentage of share in the property	
(viii)	Whether joint owners is/ are claiming deduction under income Tax Act 1961(Pl. indicate amount)	
K	<u>Any other item</u>	

Note :Income Tax Assessee claiming the above deduction/rebate under different Sections of IT Act are required to provide documentary proof regarding the claim, failing which no deduction/rebate will be allowed

(SIGNATURE)

Place of posting _____
Contact Number _____

Annexure-I

**INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAVAN; NEW DELHI
CASH - II SECTION**

Those who are paying rent for his/her residential purpose and seeking rebate on Income Tax, the following details of the landlord be furnished:

Name of the landlord : _____

Address : _____

PAN (landlord) : _____

In case there is no PAN of the Landlord, declaration to this effect from the Landlord be attached : _____
alongwith copy of the proof of ownership of property

Relationship with the employee, if any : _____

Whether the person to whom Rent being paid is declared to be dependent to the employee and the declaration to this effect is submitted to the concerned Establishment Section or not : _____

Whether the employee or his/her Spouse owns residential accommodation or not. If so the details & status be furnished: _____

Whether the spouse of the employee is availing Income Tax rebate on account of rent being paid from his/her employer. _____

Signature : _____
Name & Designation : _____
ID No. : _____
Division/Section : _____
Contact No : _____

Annexure - II

Form for sending particulars of Income under Section 192(2B) for the year ending 31st March, 2017

1.	Name & Designation of the employee		
2.	Permanent Account Number (PAN)		
3.	Residential Status with address, i.e whether self-occupied/let out (details in Annexure -III may also be furnished)		
4.	Particulars of income under any head of income other than "salaries" (not being a loss under any such head other than the loss under "Income from house Property") received in the financial year.		
	(i) Income from House property		
	(ii) Profits and gain of business or profession		
	(iii) Capital Gains		
	(iv) Income from other sources		
	(g) Dividends		
	(h) Interest		
	(i) Other Income (Specify)		
5.	Aggregate of sub-items (i) to (iv) of sub-item 4		
6.	Tax deducted at source (enclose certificate) issued under Section 203		

Place: _____ (Signature of the employee)

Date: _____

Verification

I _____ do hereby declare that what is stated above is true to the best of my knowledge and belief. Verified today the _____.

Place: _____ (Signature of the employee)

Date: _____

Annexure - III

COMPUTATION OF INCOME/LOSS FROM HOUSE PROPERTY

1. Location of property :

2. Status : self-occupied/let out

3. Annual value- amount for which:
the property might reasonably be
let out or annual Municipal valuation
or actual rent received or receivable
which ever is the highest.

4. Less - Municipal tax paid :

5. Net adjusted annual value :

6. Less - deduction under Section
24(1) 30% of (Net adjusted
Annual value :

7. Less - Interest on borrowed capital :

8. Net Income from House Property :

Name & Designation :

Dated:

Signature :
